

## General Class Rules and Regulations

**Course Management.** It is best to complete and submit an assignment early rather than risk last-minute complications. Late assignments will rarely be accepted.

Any quiz or test missed due to unexcused absence or tardiness will receive a grade of a zero. NOTE: Once at least one student has completed their test and left class, no more late tests will be issued.

An absence from class is unexcused unless a student obtains a written excuse, verified by an acceptable outside source (e.g., school administrator or physician).

If the university cancels classes on the day of a scheduled test, the test will be rescheduled.

If the instructor is late for class, students are expected to wait for 15 minutes after the class period starts before leaving.

**Academic Integrity.** As members of the Clemson University community, we have inherited Thomas Green Clemson's vision of this institution as a "high seminary of learning." Fundamental to this vision is a mutual commitment to truthfulness, honor, and responsibility, without which we cannot earn the trust and respect of others. Furthermore, we recognize that academic dishonesty detracts from the value of a Clemson degree. Therefore, we shall not tolerate lying, cheating, or stealing in any form.

*Unless otherwise stated explicitly in an assignment or lab, each student must do their work independently. A student may not show their work to other students, nor assist them nor discuss with them an assignment or lab in any way.* Each student is responsible for protecting their files and work from access by others. Work that is essentially the same and submitted without proper attribution is considered to be a violation of academic dishonesty policies by all those submitting the work, regardless of who actually did the work. Similarly, work that uses code or a solution found on the Internet or elsewhere and is submitted without proper attribution is a violation.

**Accessibility.** Clemson University values the diversity of our student body as a strength and a critical component of our dynamic community. Students

with disabilities or temporary injuries/conditions may require accommodations due to barriers in the structure of facilities, course design, technology used for curricular purposes, or other campus resources. Students who experience a barrier to full access to this class should let the instructor know and make an appointment to meet with a staff member in Student Accessibility Services as soon as possible. You can make an appointment by calling 864-656-6848, by emailing [studentaccess@lists.clemson.edu](mailto:studentaccess@lists.clemson.edu), or by visiting Suite 239 in the Academic Success Center building.

**Equal Opportunity and Equity.** Clemson University is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender, pregnancy, national origin, age, disability, veteran's status, genetic information or protected activity in employment, educational programs and activities, admissions and financial aid. This includes a prohibition against sexual harassment and sexual violence as mandated by Title IX of the Education Amendments of 1972. This Title IX policy is located on the Campus Life website. Ms. Alesia Smith is the Clemson University Title IX Coordinator, and the Executive Director of Equity Compliance. Her office is located at 223 Brackett Hall, 864.656.0620. Remember, email is not a fully secured method of communication and should not be used to discuss Title IX issues.

**Emergency Preparedness.** Clemson University is committed to providing a safe campus environment for students, faculty, staff, and visitors. Emergency procedures have been posted in all buildings and on all elevators. Students should be reminded to review these procedures for their own safety. All students and employees should be familiar with guidelines from the Clemson Police Department.